WORKFORCE READINESS – WHAT ARE YOUR NEEDS

Looking to help identify what employers need from potential candidates and employees for their skill level and knowledge to be ready to enter the workforce

		Want	Need	Must Have
Communication Skills	Speaking			
	Listening			
	Observing			
	Locating Information			
	Reading			
Decision Making Skills	Basic Math			
	Practical Measurements			
	Statistics			
	Problem Solving			
	Safety Awareness			
Interpersonal Skills	Cooperation			
	Resolving Conflict			
	Working as a Team			
Machine Skills	Computer Technology Skills			
	Fundamentals of Electro Technology			
	Machine Structure			
	Reading Prints & Schematics			
Learning Skills	Do they take responsibility for their learning			
Work/Life Skills	Example - Need to eat & sleep properly to be able to produce effective work while on duty			
Other	Please list any that may not have been listed above			

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This information will help us be able to inform schools and other organizations what skills need further development for potential candidates to be ready to work for all of us.

Name: _____

Organization: _____

Please return to Lindsay Traum at Lindsay.Traum@saint-gobain.com